Attendees: Karl Ott, Kristy McAndrew, Winfield McKell, Rachel Ellis, Jeff Deats, Sarah Smith, Wanda Proctor, Bruce Darner, John Lynn, Mike Emery, Morgan O’Dell, Sharita Lyle

Call to order: K. Ott called the meeting to order.

Reading of the agenda/minutes: K. McAndrew motioned to accept the minutes from July given minor edits discussed. All in favor, motion passed.

President’s Report – K. Ott: MOU in place with CWEA for Ecoletter editor support to TriCon, emails sent to F. Johnson. WWOA received a letter of thanks from J. Hudak, and thanks from VCC for scholarship in J. Hudak’s name.

K. Ott turned the meeting over to J. Deats, who reported for those committees who submitted reports, but could not attend.

Treasurer report – M. Emery: Financials were distributed. Cassidy insurance for Short Course. Books are on new computer and updated.

Secretary – Vacant:

Trustee and Section reports

Delaware Trustee – M. Kondelis:

DC Trustee – W. Reed:


Eastern Shore Trustee – J. Godwin: J. Lynn reported, he is nominated to be ES Trustee.

Central Section – W. Proctor: working on Fall Shrimp/Technical Session for September. Still looking for instructor.
Southern Section – J. Robey: K. Ott reported, training seminar November 4th. Ken Dennis talking about metering pumps, T. Spalding on programmable logic circuits, two others. Also will be doing 50-50 Christmas Raffle.

Western Section – B. Darner: met with E. Dutrow about Fall meeting – maybe split to two smaller classes. Trying to confirm the last TriCon scholarship winner.

Committees:

Awards – K. Quinn: report sent, everything on track. Walt Bailey retires 8-28. DCWater is having a retirement party before then, but Chein-Chi Chang is going to accept at TriCon. M. O’Dell will see if K. Quinn can get the award to DCWater for the 28th, then having Chein-Chi bring to TriCon. K. Quinn called in, and is making arrangements for this.

Bylaws – Vacant: J. Deats indicated it’s time to update the Bylaws/Red Book, and we need someone to lead the effort who has the history with the organization. K. Ott volunteered to work on it this year. Should look at the Nominations procedure and mailing out the ballot.

DC Certification Liaison, W. Reed: no report.

DE Certification Liaison, S. Smith: DE is allowing Level 1 operators run Class E septic systems (over 2500 gpd).

MD Certification Liaison, B. Darner: report attached. B. Darner is applying to serve on the MDE Board of Waterworks and Waste System Operators for the Agricultural representative. K. Ott suggested that WWOA can write a letter of recommendation.

Ecoletter, F. Johnson: report was emailed, EcoLetter is in. J. Deats asked how many extra we get each time, it’s a huge tool for enticing new members. K. Ott indicated that WWOA can tell who to send it to and how many extra copies. Continue sending extras to K. McAndrew who will bring them to the Ex. Board meetings so Section Directors can take them back to sections.

Education, S. Lyle: working with W. Proctor to get a Central Section meeting at Blue Plains. Big turnover at Blue Plains with retirees and lots of new people coming in. There are also many contractors on site, should be marketing WWOA to get new members. K. Ott asked if the camera was ever purchased? Best Buy has WWOA in the system Tax Exempt.

Certification requirements for lab and operator positions – new positions are requiring certifications. W. Reed is trying to get all of the water operators certified.

Finance and Budget, M. Emery: New QB report was distributed showing the 2015 budget. Blank forms were distributed for 2016 budget so committees can begin working on them. Now that QB file is simplified, budget history can be easily reviewed by committee, and more realistic numbers projected for the year.

Membership, D. Potter: current members - 580

Nominations, J. Deats: nomination ballot went out – issues trying to fill DE Trustee and Secretary. Two candidates for DE Trustee. At the annual meeting in OC, will accept nominations from the floor and have the vote. Secretary position is very important, but not as much work with contractor on board. They get a computer and trip to TriCon, so stipend no longer necessary. Contractor should report to Secretary.
Secretary – maintain WWOA master calendar, receive correspondence, be point of contact, take minutes in absence of contractor. K. McAndrew has candidate, and will follow up with them.

Public Relations, W. McKell: No giveaways for TriCon – they would not have arrived on time, and would have been very costly. Will have door prizes for Annual Meeting.

Mr. Hopkins lifetime membership – asked for some form of proof? He is not in the current member list, or the one from 2014. WWOA gave him a watch, couldn’t find certificate for the 25 year milestone.

Bylaws indicate that the Secretary is to keep the records. Membership can help.

Short Course: meeting September 10, to identify coordinators and other roles. 2016 is last year at Washington College, negotiations have started with Mt. St. Mary’s. Mr. Timmons is staying on, participating in Mt. St. Mary’s negotiations.

TRE: Ed is attending meetings.

TriCon: on track! Exhibits are sold out, registrations are on par with last year, slightly higher. M. O’Dell indicated that he and D. Potter are challenged with their plant upgrade and will be stepping back from TriCon and WWOA for next year – 2017 TBD... K. Ott will be 2016 voting member and recruit 3 others.

CTA: trying to schedule meeting for after TriCon.

Website: Need updated information on the Section Boards – Section Directors need to confirm their leadership: send to A. Rocco and R. Ellis. Online membership renewal will be up and running for the 2016 campaign.

Old Business: TriCon Scholarships – in process!

New Business: 2016 budgets – forms and instructions hard copies distributed, and electronic files sent to all board members and committee chairs. Draft budgets need to be submitted to M. Emery by 3rd Wednesday in September (16th), and he will draft the budget. Draft budget can be distributed before the October meeting, where the Board will discuss and vote.

Starting in 2016, Sections will need to report “net income” to include in WWOA tax filing. Sections are not separate entities filing taxes, so they have to report through WWOA. K. Ott to work on a reporting format to keep it simple.

Regional schedule – Western Section has Fall Regional (Dutch’s Daughter likely), Eastern Shore has 2016 Spring Regional, Southern has Fall 2016, Central has Spring 2017.

Mileage reimbursement for TriCon – bylaws say that WWOA business is compensated, after the first 60 miles. If you use a company vehicle, there is no reimbursement.

Adjourn: K. Ott thanked everyone for a strong year, kudos to all!

Respectfully Submitted,

Rachel Ellis
Attended section meetings.
2. Attended BOC Meeting – Regulations for Wastewater Operators has been opened to include level 1 operators as possible “Multi-Plant” operators of class “E” facilities only.
3. At the recent Annual Microbiology Conference in North Carolina, the 2012 Recreation Water Quality Criteria, RWQC, was discussed. Male Specific Colliphages are outline as the viral indicator of chose over E. Coli and Enterococcus. Colliphages are specific to human waste contamination. The possibility and timeline was discussed for the EPA to use them for Wastewater. Standard methods for testing is in the 2012 RWQC.

Mark A. Kondelis Sr.
mkondelis@artesianwater.com

I attended the June 18, 2015 Board of Waterworks Meeting at the Anne Arundel County Water Operation & Maintenance Headquarters in Millersville, Md. Acting Secretary Christine Nagle called the meeting to order at 10:10 am. Ms. Nagle informed the board that Mr. Shreve was absent due to his brother’s death.

Christine Nagle reported that 114 exams were taken and the pass rate for water paper exams was 54 %, 29 applicants passed and 25 failed. The wastewater paper exams had a 31% pass rate with 18 passing and 40 failing. Two on line exams were given with the one for water
failing, and the one for wastewater passing. Board revenues as of May 31st 2015 were $283,704.00 and board expenses were listed at $182,067.79. There was no news on the status of board appointments.

3. Basil D Armiento was granted his class 4 water license after the board received a letter from the City Of Annapolis stating that he was performing duties for them as a class 4 water plant operator.

4. The exam review committee has not scheduled the next date for a meeting.

5. Nancy Hausrath presented the board with a sample article she wrote that would be published in the “Chesapeake Magazine along with the Eccotetter”. This was in draft form and she asked for feedback before the final draft is submitted for publication.

6. The TRE Committee met on June 10, 2015 and forwarded a list of the classes that they approved, the board examined the list and approved them all.

7. George Kohutiak, the board counsel said that in his opinion MDE, and not the Board should be taking the necessary steps to propose legislation for on-site disposal systems.

8. Dee Settar updated the board on the Annual Operator Certification Report that is submitted to EPA. Dee is preparing a spreadsheet of last year’s exam results for the board.

9. George Kohutiak reported to the board on a recent Supreme Court ruling that addressed liability for State Boards for antitrust law violations. As a result the Attorney General’s office is recommending that the State actively supervise action of State Boards. With respect to Board actions that could be deemed anti-competitive, such as denials of certificates or disciplinary actions such as revocations or suspensions of certificates, it is recommended that MDE review and approve such actions before they become final.

10. Bruce Darner reported that the new WWOA website was up and running.

11. Scott Harmon reported that the Short Course had a very high turnout and was very successful.

12. The meeting was adjourned at 12:10 PM and the next meeting was scheduled for Maryland Environmental Service in Millersville, Md. On July 16, 2015.

Bruce Darner  
bdarner@ci.middletown.md.us  
240-674-8936

***

Awards - Kevin Quinn

The official 2015 WWOA award winners are as follows:

Ronald Moler III – The Stanley Kappe training award

Walter Bailey – The William McLean Bingley Award for Distinguished Service in Wastewater.
Janet Owens – The WWOA Award for Outstanding Personal Service to the Association.

Kristy McAndrew - The Barry Walter Award for Distinguished Service in Water Distribution.

Karl Ott – The WWOA Award for Outstanding Personal Service to the Association.

Walter Bailey cannot attend the ceremony, but Chien-Chi from DC Water will accept on his behalf.
Janet Owens wants to attend and asked if we could provide transportation, I replied that we could not but if she was able to make it to let me know.
Ronald, Karl and Kristy will be present to receive their awards.

I have put in an order for Award Plaques and Employer Recognition year tags.
The WWOA watches have been delivered and turned out very nice.

***

Central Section – Wanda Proctor, Director

Monthly report For Central Section: Trying to get our Annual Fall Shrimp Feast & Technical Class Set up for Sept.

***

Ecoletter – Floyd Johnson

The summer issue of The Ecoletter should be in people's hands.
We plan full coverage of the Tri-Conference and have made assignments to staff.
Not sure if it is time for next year's budget request but just in case here it is;
$1050 for 1/2 cost of three Ecoletter staff members expenses for the Tri-Conference. This
assumes CWEA will pick up the other half.

***

Website – A. Rocco

A. Rocco and R. Ellis met with StarChapter for ½ hour training on the membership module of
the website. The 2016 Membership Campaign can be initiated with the paper mailing, but then
direct everyone to the website to complete their application, and submit payment electronically.

Will still need to accommodate the “exception” of utilities renewing multiple members, using
check payment. However, doing so will likely leave large gaps in email addresses in the
membership database.

Regardless, to complete the online membership renewal setup, WWOA will need a merchant
account to allow electronic web payments.
TriCon and Short Course both have PayPal accounts to accept credit card payments for online sales:

Cost is:
$30/month flat fee, then
$0.30 fee and 2.2% credit card fee on each transaction

Most major credit cards are accepted, but American Express adds an additional 1.3%.

So if a member renews online with Visa, MC, PayPal, etc, WWOA gets $19.26 of the $20.00 renewal fee.

With American Express, WWOA gets $19.00 of the $20.00

***

**Membership**: 578

***

**TriCon**: full steam ahead!
I offer the following report:

1. Frederick County Trustee Eric Dutrow and I met to discuss training possibilities for the upcoming Fall Regional that our section is going to be hosting. We are trying to decide whether to have (2) short classes or (1) long one.
2. The Director attempted to make contact with all of the Tri Con scholarship winners to verify that they are going to be able to attend. Only Scott Haines remains to be reached. All of the other winners are going to the Conference.